

Groundskeeper- The Sofia Full-Time

B Street Theatre is seeking a full-time groundskeeper for their performing arts venue; The Sofia. The groundskeeper is responsible for supporting the built environment of the Sofia for all B Street employees, artists and patrons through effective, hands-on custodial work and building maintenance. Duties may include opening and closing the building, ensuring building security, performing basic repairs, and cleaning and maintaining the facility. This individual will work directly with the Facility and Operations Manager to ensure that all patrons, students and teachers have a positive, memorable experience at this state-of-the-art venue.

Responsibilities:

- Provide janitorial and maintenance support
- Completes routine cleaning of the facility according to schedule
- Conduct cleanliness checks of the lobby, courtyard and other facilities multiple times daily
- Sweep and mop floors, clean carpets, clean windows, dust and remove trash
- Deep clean and restock restrooms multiple times daily
- Cleans theatres and seating before and after each performance
- Opens the building by unlocking doors and ensuring the lobby is ready for patrons
- Closes down the building by conducting a security check, securely locking all doors and arming the alarm system
- Complete minor maintenance projects as needed
- Assists with organization and upkeep of storage rooms
- Perform minor plumbing systems maintenance as needed
- Assist with event set-up and tear-down
- Contribute to the upholding and enforcing of all code and security policies at The Sofia.
- All other duties as assigned.

Qualifications:

- Night and weekend hours required
- Custodial/Janitorial experience required
- Basic knowledge of building and facility maintenance.
- Ability to perform physical labor, lift 50 or more lbs, comfortable being on ladders or in a kneeling position.
- Security experience a plus.
- Basic knowledge of CPR or First Aid a plus.

Compensation and Start Date:

- Compensation is DOE Full-Time Salaried
- No benefits other than Workers Comp. will be provided.

To Apply:

Please send cover letter and resume to Browyn Sherman at bsherman@bstreettheatre.org

